INTRODUCTION

There have been several changes to our portfolio of core activities since our last report to CDNL.

The IFLA Governing Board, in consultation with the British Library, decided that the **Universal Availability of Publications (UAP)** core activity had completed most of its remit and would cease operations with effect from 31st March 2003. The Board recorded its appreciation of the support given by the British Library over many years, not only for UAP and the IFLA Office for International Lending, but also for the UBCIM core activity in its early days, before its transfer to Germany. The Board decided to continue the popular IFLA International Lending Voucher Scheme, operated by UAP since 1996. The scheme enables libraries to avoid expensive and time-consuming small financial transactions which otherwise hamper international interlending and document supply. It has been transferred to IFLA HQ and has been operating since the beginning of May. It requires a considerable subsidy from central IFLA funds. The IFLA International Lending & Document Supply (ILDS) Conference, also organised by UAP, will continue under the auspices of the IFLA Document Delivery and Interlending Section and IFLA HQ. The next conference is due to take place in Canberra, Australia, in October 2003. Future ILDS conferences will be included in the portfolio of IFLA conferences, including the World Library and Information Congress (WLIC) and the International Congress on Medical Libraries (ICML), for which expressions of interest from National Association Members are invited by the Governing Board. UAP provided the secretariat for the IFLA Copyright and other Legal Matters (CLM) core activity. This has now been transferred to IFLA HQ. The sale of the IFLA International Loan/Photocopy Request Forms will continue to be sold by the British Library for the time being.

The Governing Board and Die Deutsche Bibliothek agreed that the **Universal Bibliographic Control and International MARC (UBCIM)** core activity had also completed much of its remit on the retirement of its director, Marie-France Plassard. It therefore ceased operations on 28th February 2003. The National Library of Portugal has kindly agreed to take over responsibility for the maintenance and development of UNIMARC. They will also assist with the publication of ‘International Bibliographic Control and Cataloguing’. Marie-France Plassard has agreed to continue as editor of that
The Board has recorded its thanks to both Die Deutsche Bibliothek for its support of UBCIM over many years and to the National Library of Portugal for taking over the UNIMARC element.

The latest development is that Die Deutsche Bibliothek has generously agreed to lead a new consortium of national libraries to form the IFLA/CDNL Alliance for Bibliographic Standards (ICABS). More information about this exciting new development will be provided elsewhere on your agenda.

**FINANCE**

Finance continues to be an issue. An appendix to this report shows the contributions to the IFLA Core Activities Fund received from national libraries and others. It also shows the amounts provided from the Fund and other central IFLA funds to each of the core activities. Demand continues to outstrip supply. A particular problem in 2002 was the decision, arising from changes in Danish government policy, to withdraw support by DANIDA to both the IFLA/UAP and IFLA/FAIFE core activities. DANIDA has been very generous over the years in support of both programmes, for which we are very grateful. The IFLA Executive Committee agreed to provide emergency support to IFLA/UAP to enable it to honour fellowships to librarians from Third World countries which had already been announced in good faith. We remain hopeful that renewed applications to DANIDA may be successful. We are also pleased to learn that funds derived from the successful IFLA Amsterdam conference in 1998 may be made available to meet some of the shortfall in IFLA/FAIFE funding. However we still need continued support from national libraries, preferably at an increased level over the next few years, if we are to continue this valuable work on behalf of the international library community.

Ross Shimmon
Secretary General
May 2003

The following is a summary, compiled by Sjoerd Koopman, IFLA Co-ordinator of Professional Activities, of the Annual Reports of IFLA’s Core Activities. Unabridged versions, containing far more details and source material can be found on IFLANET [www.ifla.org](http://www.ifla.org), for each Core Activity separately at the locations indicated below.

**IFLA/ALP - ADVANCEMENT OF LIBRARIANSHIP PROGRAMME**

The mission of the Advancement of Librarianship Programme (ALP) is to further the library profession, library institutions and library and information services in the developing countries of Africa, Asia and Oceania, and Latin America and the Caribbean.

The goals are to support the development of library associations; to assist in human resources development; to promote libraries and functional literacy, reading and lifelong learning; to promote new technology and to support dissemination of information and publishing activities to the community with special attention to indigenous communities.

ALP is mission oriented and not subject oriented like other core programmes. Therefore, co-operation with relevant IFLA professional bodies as well as with regional and international organizations is essential to carry out the programme.

ALP achieves its goals through a carefully planned programme of different activities in close co-operation between the International Focal Point of ALP and IFLA’s Regional
Offices, IFLA’s Regional Division and its three sections, and other partners. This cooperation includes fundraising, scholarships and attachment programmes, conferences, seminars and workshops, pilot projects, publications and databases.

**STAFF AND FINANCE**

IFLA, Uppsala University and 17 Nordic library associations and institutions fund the International Focal Point (IFP) for ALP at Uppsala University Library. Sida funds are also used for the secretariat. To this should be added contributions in kind from Uppsala University Library.

The ALP IFP was staffed by: Birgitta Sandell Director of the Programme, Gunilla Natvig, Administrative Officer (half-time) and Lennart Dahlberg, Administrative Assistant (40%).

The sponsors in 2002 were Sida (Swedish International Development Cooperation Agency), The Ministry of Foreign Affairs in Finland (KYO), the Finnish Library Association and the Swedish Library Association. In addition, those responsible for projects in the regions contributed with their own resources and raised considerable funds from external sources.

Following is a summary overview of activities in 2002; the complete annual report can be found at <www.ifla.org/VI/1/alp.htm>

**ALP MEETINGS AND SEMINARS**

The following meetings and seminars were held with ALP support.

- Seminar on the WWW: design, implementation and management - Department of Library, Archival and Information Studies, University of Ibadan, Nigeria 5-13 August 2002.
- 2002 Standing Conference of Eastern, Central and Southern African Library and Information Associations (SCECSAL) - Conference was held in April, 2002 in Capetown, South Africa.
- Workshop on LIS Curriculum in the Arab Countries. Over 50 professionals from Lebanon and the Arab countries including Saudi Arabia, Kuwait, Egypt, Morocco, Syria, Jordan, United Arab Emirates, Iraq and Sudan attended the workshop that was held in Lebanon in June 2002.
- The Chilean model of participatory management of public libraries for Southern cone countries. Workshop held in Santiago, Chile in December 2002 with participants from Peru, Bolivia, Argentina, Uruguay and Chile.
- Workshop on library services for the blind and printdisabled. Over 80 people from 22 countries attended this workshop in Jamaica. It brought together people who are blind, librarians, government leaders, educators and key decision makers to improve or develop library service for blind and visually impaired people in the Caribbean and Latin America.
- 4th International meeting of Portuguese speaking librarians. Representatives from Cabo Verde, Mozambique, Guine-Bissau, São Tomé and East-Timor attended the meeting in São Paulo, Brazil.
- Meeting of ALP Advisory Committee. The ALP Advisory Committee consisting of the chairs and secretaries of the three regional sections and of IFLA’s regional office managers met at Uppsala University Library, 10-15 October to evaluate the ALP projects and plan the activities for the coming two years.

**SCHOLARSHIPS**

A number of scholarships were realised:
• **In Service Training, Attachments, for Middle or Senior Staff**

Four persons were selected for attachments in 2002 at institutions in the region.

• **Scholarships in Information Technology**

Three scholarships were awarded in 2002.

• The candidates for both programmes were selected by the Advisory and Appraisal Committee of the Regional Standing Committee for Asia and Oceania.

• **The Bart Nwafor Staff Development Programme** in Africa started in 1997 with funding from Norad. The Regional Office for Africa is responsible for the programme and ALP holds and disburses the funds. Selected for 2002 were 5 African librarians.

All these projects have been of great value. Apart from the successful training the projects have developed platforms for networking of professionals, both at individual and institutional levels, and enhancing professional skills.

**OTHER ONGOING PROJECTS**

- Journal of librarianship and information science in Africa/Revue de bibliothéconomie et science de l'information en Afrique. Two issues have been published and the editorial committee is working on the 3rd.

- The development of self-training package for information retrieval using distance education approach. The project started in 2001 and is carried out in Thailand.

- Mekong Regional Network for LIS Training. Project to assess training needs of information workers in Laos and Cambodia and to determine the most appropriate means of meeting these needs. Data were collected and the result is a training programme with content tailored to local needs. Teaching materials are being created and a training centre is being developed at Mahasarakham University in Thailand.

- Minor Field Studies. This programme aims at giving Swedish students the opportunity to carry out a two months study in a developing country. In 2002 two students carried out a study "A network analysis of information structure and communication in a network in India."

**IFLA’S GENERAL CONFERENCE IN GLASGOW**

**Danida Travel Grants**

With funds from Danida and additional money from Sida and IFLA HQ, 30 participants from developing countries were supported with travel grants enabling them to attend IFLA's annual conference in Glasgow, Scotland (August 2003). After the conference three grantees got a 4-weeks in-service training at Edinburgh University Library and one at Manchester Public Library.

With money from Sida ALP supported three people who had been selected to present papers at the Conference in the programmes of IFLA's Regional Sections.

Birgitta Sandell and Gunilla Natvig participated in the Glasgow Conference and took part in the Regional Standing Committee meetings.
IFLA REGIONAL STANDING COMMITTEE MEETINGS

The annual meeting of the Regional Standing Committees in their own regions are most important for the development of ALP.

Birgitta Sandell participated in the Africa Section meeting in Dakar, Senegal and in the meeting of the Asia and Oceania in Beijing, China. Gunilla Natvig participated in the Latin American and the Caribbean Section meeting in São Paulo, Brazil.

PUBLICATIONS

ALP PROJECT REPORT SERIES (ISSN 1023-8212)

The following issue was published in 2002:


IFLA/CLM - COPYRIGHT AND OTHER LEGAL MATTERS

CLM was established to advise IFLA and its constituent groups with respect to copyright and intellectual property, economic barriers to the acquisition of library materials, trade agreements affecting library services, disputed claims of ownership of library materials, authenticity of electronic texts, subscriptions and license agreements and other legal matters of international significance to libraries and librarianship.

The membership of the Committee is to be representative of all regions of the world. During 2002 there were 18 members including Marianne Scott (Chair), representing 17 countries. There are 2 official observers and 3 expert resource persons.

The Secretariat of the Committee was provided by the UAP office at the British Library, Boston Spa, England.

The Committee held two formal business meetings during this period (Glasgow, August 2002) and worked electronically between business meetings using the CLM closed list serve, maintained by the Secretariat and regular e-mail.

CLM issued two documents during 2002, which are available on IFLANET.

Tips for TRIPS is a brief guide for the library community to help in understanding the implications of the Agreement on Trade Related Aspects of Intellectual Property Rights. The second document was prepared for IFLA by CLM in response to a request from UNESCO for input into a study by UNESCO on limitations and exceptions to copyright and neighbouring rights in the digital environment.

CLM had two successful programmes during the IFLA General Conference in Glasgow. The open session was on Repatriation of Cultural Heritage Materials. This was well received, as was the Update session on ever popular topics such as the European Copyright Directive and the WTO and GATS. There were also presentations on Circumvention technologies, Copyright in South Africa and the Public Lending Right.

During the period of the Report CLM worked on providing more translations of its documents into languages other than English. At the present time:

- the Position on Copyright is available in English, French and Russian
- the Licensing Principles are available in English, French, Russian and Polish
- the Position on WTO Treaty Negotiations is available in English and French
the Position on the WTO is available in English and German

During this period CLM continued to monitor and to provide input to meetings and documents relating to copyright at WIPO, the Ministerial meeting of the WTO in Doha, Qatar, The Hague Convention, the IFLA/IPA Steering Committee as well as the more recent Free Trade of the Americas Agreement.

The CLM Strategic plan for 2002-2003 was approved by the Governing Board of IFLA, March 2002 and is the basis for CLM ongoing activities.

More at <www.ifla.org/III/clm/copyr.htm>

IFLA/FAIFE - FREE ACCESS TO INFORMATION AND FREEDOM OF EXPRESSION

FAIFE is an initiative within IFLA to defend and promote the basic human rights defined in Article 19 of the United Nations Universal Declaration of Human Rights.

The FAIFE Committee and Office further free access to information and freedom of expression in all aspects, directly or indirectly, related to library and information services.

FAIFE monitors the state of intellectual freedom within the library and information community worldwide, supports IFLA policy development and cooperation with other international human rights organisations, and responds to violations of free access to information and freedom of expression.

ORGANISATION OF IFLA/FAIFE

IFLA/FAIFE is one of the IFLA Core Activities organised with a Chair, Advisory Board and Committee. The current Chair is also a member of the IFLA Governing Board. According to newly adopted structural arrangements, the IFLA Executive Board appoints Chair and members for a period of three years with the possibility of re-appointment for a second term.

The IFLA/FAIFE office is based at the Royal Danish School of Library and Information Science in Copenhagen, Denmark.

SUMMARY OF ACTIVITIES

At the IFLA Conference in Glasgow, August 2002 IFLA/FAIFE presented the results of our commitment to undertake a leading role in the development of IFLA policy positions regarding freedom of access to information: The Glasgow Declaration on Libraries, Information Services, and Intellectual Freedom and The IFLA Internet Manifesto were adopted unanimously by IFLA Council. The Governing Board also approved The IFLA Statement on Sustainable Development. All of these are landmark declarations, which join the Public Library Manifesto and School Library Manifesto to provide a foundation for the promotion of intellectual freedom in regard to library and information service.

The IFLA/FAIFE Summary Report 2002: Libraries, Conflicts and the Internet was also launched at a press conference in Glasgow. The report is the first of its kind and comprises the second volume of the IFLA/FAIFE World Report Series. Its publication, together with many other FAIFE activities and meetings during the conference, presented to delegates the challenging issues with which we are confronted.

2002 also emphasized IFLA and IFLA/FAIFE’s involvement in UNESCO preparatory activities with regards to the World Summit of the Information Society (WSIS). FAIFE has now become a member of the IFLA WSIS delegation, and during the year we have participated in meetings and other related activities such as the UNESCO online Discussion Forum.
Regrettably, the Office has had to concentrate many resources on the financial difficulties FAIFE is currently facing. For this reason, our investigation and monitoring capacities have been lower than intended. We have been seeking financial support to cover the costs of administration, a full time investigator/editor and special projects such as the World Report. Members of the FAIFE Committee, IFLA Headquarters as well as other supporters have been very helpful identifying possible sponsors and we are immensely grateful for all their support.

Our PhD project, entitled *To what extent can libraries provide free equal and unhampered access to Internet accessible information resources on a global scale?* and co-sponsored by the Royal Danish School of Library and Information Science, is well under way. At several meetings and conferences, Stuart Hamilton has successfully presented his first results and raised much interest on libraries and freedom of access to Internet accessible information both within and outside the international library community.

After it had been "isolated" for a couple of years, the FAIFE website was fully integrated into IFLANET in the course of 2002; many more details of the annual report can be found there: [www.ifla.org/faife/index.htm](http://www.ifla.org/faife/index.htm)

**IFLA/PAC - PRESERVATION AND CONSERVATION**

The Core Activity on Preservation and Conservation has one major goal: to ensure that significant library and archive materials, published and unpublished, in all formats will be preserved in accessible form for as long as possible. The primary role of the PAC programme is to raise awareness: to make information and heritage professionals, governments and the public conscious of the fundamental position occupied by preservation in the management of an institution.

Using its Regional Centres, PAC aims to have a presence worldwide. It is assisted at national, regional and international levels by cooperation with other professional organizations, institutions and NGOs as well as with IFLA's professional groups, among which the Preservation and Conservation Section.

The rapidly evolving digital technologies are presenting new challenges which will be included in the activities of the programme. PAC's major strategies include training, production and dissemination of information, research and participation in the development of new standards.

**STRUCTURE**

PAC has been conceived in a decentralised way: a Focal Point to manage activities and Regional Centres responsible for their choices and policies.

The Focal Point (International Centre) has been hosted by the Bibliothèque Nationale in Paris since 1992 and there are six Regional Centres respectively located in Washington (Library of Congress), Caracas (Biblioteca Nacional de Venezuela), Tokyo (National Diet Library), Canberra (National Library of Australia), and Moscow (Library of Foreign Literature). The International Centre in Paris (Bibliothèque nationale de France) acts as the Regional Centre for Western Europe, Middle East and Africa.

The International Centre and the Regional Centres are linked by a network, the main working rules of which are defined in an "agreement" between IFLA and each Centre. Each Centre is independent and acts according to the preoccupations identified in its geographical area. Its main duty is to agree with the objectives of the PAC Core Activity and to maintain cooperation with other Centres through specific activities (publications, seminars, conferences, etc.).
Thanks to support of the US Council on Library and Information Resources (CLIR), IFLA/PAC’s financial situation improved during the report period. The Bibliothèque nationale de France and IFLA renewed their agreement for three years. These circumstances contributed to a more secure and stable of the PAC Core Activity.

Following is a selection of activities performed during the report period.

**PUBLICATIONS**

- IPN (International Preservation News).
- Issues Nr 27 and 28 of this PAC Newsletter were published (print run 3000) and distributed to the worldwide readership.
- IPI (International Preservation Issues)
- N° 4 - A Blue Shield for the protection of our endangered cultural heritage. Proceedings of PAC Open Session at the General IFLA Conference in Glasgow. They were translated and will be published in a bilingual version in 2003.
- Proceedings of the Symposium on Managing the Preservation of Periodicals and Newspapers, organised by IFLA/PAC (Paris, 21-24 August 2002), edited by Jennifer Budd, were published by Saur as IFLA Publication 103.
- The CD-ROM "Safeguarding our Documentary Heritage" (originally in English and French) was produced in an English, French and Spanish version by the University of Colima thanks to UNESCO support.
- Guidelines for digitisation projects for collections and holdings in the public domain particularly those held by libraries and archives. Produced by working group representing IFLA and ICA with the support of UNESCO (available on IFLANET).
- A large number of articles, conference papers, as well as translations of existing IFLA/PAC publications were delivered.

**TRAINING**

Paris PAC Centre was involved in the organisation of an international Preservation training course at the French National Library in Paris, October 7-25, 2002. 14 participants from 11 countries attended the course.

**EXPERTISE**

The Director of IFLA/PAC, Marie-Thérèse Varlamoff is a member of a number of international advisory boards and committees, and contributed to several expert meetings throughout the report period.

**SURVEY**

The results of the survey initiated by IFLA/PAC on the existing collections of newspapers in Africa and their state of preservation, following the symposium on *Managing the Preservation of Periodicals and Newspapers* were partly analysed in 2002. On a mutual agreement the survey was passed on to the IFLA Newspapers Section for achievement and follow up.

**COOPERATION**

Throughout the report period, IFLA/PAC has been collaborating in international cooperative enterprises. Examples are the International Committee of the Blue Shield (ICBS), UNESCO's Memory of the World Programme and committees and workgroups of the International Council on Archives.
IFLA/UAP - UNIVERSAL AVAILABILITY OF PUBLICATIONS

The last year in the life of the Office for UAP and International Lending (OIL) at the British Library (BL), Boston Spa has been one of finalising projects, departing staff and unbundling the complexities of relationships between IFLA, the BL, Emerald publishers and other organisations.

Although the formal decision to close the UAP Office was not made until August, it had been clear for a long time that the UAP Programme could not continue in its current format. Lack of funding had been an issue for all of the core programmes for many years, and, particularly in the last few years, lack of focus had been a problem for UAP. A consultation visit to the Office in February by a member of IFLA's Governing Board concluded that two major pieces of work should be maintained by IFLA, and steps would be taken to bring other areas of work to a conclusion. With the help of a couple of colleagues, Sara Gould carried out these duties.

One of the regular features in the calendar of the OIL has been the Interlending & Document Supply International Conference. The 7th in the series was held in Ljubljana, Slovenia, in October 2001, and the proceedings, edited by Pauline Connolly, were published by OIL in March 2002. A formal decision was made to hand over the care of the Conference series to the Document Delivery and Interlending Section Committee, and they have set up a small sub-committee to take care of that task. The 8th ILDS Conference will be held in Canberra, Australia, in October 2003.

The IFLA Voucher Scheme for international ILL payments has remained the most successful initiative by the Office in recent years. It has also become, to some extent, a victim of its own success, as it now requires significant staff resources to run it. Numbers of vouchers sold continue to increase, with new libraries still joining the Scheme, and an increasing number of libraries beginning to send back vouchers for redemption. In November 2002, a representative of PWC Auditors visited OIL to carry out a "health check" on the Voucher Scheme. IFLA's Governing Board decided at its December 2002 meeting that the Voucher Scheme should be transferred to IFLA HQ, and preparations were started for the Scheme to move to The Hague by the end of March 2003.

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The full annual report is available at <www.ifla.org/VI/2/uap.htm>

IFLA/UBCIM - UNIVERSAL BIBLIOGRAPHIC CONTROL AND INTERNATIONAL MARC

This was the last year for UBCIM as such after nearly 30 years of existence. As of 1st March 2003 the UNIMARC Programme will be transferred to the National Library of Portugal, as well as the journal International Cataloguing and Bibliographic Control (ICBC). Other activities will be shared by various institutions. A brief overview of 2002 activities follows.

INTERNATIONAL STANDARD BIBLIOGRAPHIC DESCRIPTION (ISBD)

In collaboration with the Division for Bibliographic Control and the ISBD Review Committee, further ISBDs have been posted on IFLANET, as well as on additional lists of translations: there are 18 so far. The Office liaised with various coordinating centres and new ones were established recently, e.g., in the Ukraine for translation of the ISBD(G) and in Estonia for translation of the ISBD(ER).
**WORKING GROUP ON FUNCTIONAL REQUIREMENTS AND NUMBERING OF AUTHORITY RECORDS (FRANAR)**

This working group concentrated on:

- defining functional requirements of authority records
- studying the feasibility of an international authority data number
- and liaising with other interested groups.

The WG made much progress on the first goal. An analysis was made of functional requirements which will result in a publication that meets the first goal of the WG. The second has not been really considered yet, but expectedly that study can begin in earnest. Concerning the third one, liaison with other interested groups, there has been a lot of feedback, as members of the WG are involved in various organizations and projects.

**UNIMARC**

The maintenance and promotion of the UNIMARC format continued to represent one of UBCIM major activities. A Strategic Plan 2002-2003 was posted on IFLANET giving all goals and related actions. UBCIM acted as secretariat of the Permanent UNIMARC Committee (PUC), maintained the file of addition and change proposals, coordinated the work for updates to the UNIMARC Manual, made documentation accessible on the IFLANET, and organized relevant meetings.

**SEMINARS AND WORKSHOPS**

The following events were (co-)organised.

- **Electronic Library Workshops, India, 13 – 29 January 2002**
  In two venues, Delhi and Mumbai, participants were shown how to develop a website using MARC and Dublin Core, which would act as a gateway to electronic resources.

- **Open Forum on UNIMARC**
  This event took place during the IFLA Conference in Glasgow. Details about the transfer and future plans were presented by Portuguese colleagues. This included a paper on UNIMARC Next Generation, A Technological Road Map.

  Apart from the meetings already mentioned, the Director, Marie-France Plassard, attended a number of events, in most cases representing IFLA at meetings of organizations UBCIM liaises with.

See for Annual report [www.ifla.org/VI/3/ubcim.htm](http://www.ifla.org/VI/3/ubcim.htm)
## Contributions to core programmes fund

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## Transfers to Core Programme Funds

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